

**St. Boniface Religious Education Program**  
**5 Willow Tree Road**  
**Wesley Hills, NY 10952**  
**(845) 354-7039 phone; (845) 354-9046 fax**

Late May/Early June, 2008

Dear Parent:

Enclosed you will find your child's religious education registration form for the 2008-2009 school year. Please note that the registration form is two-sided. Also, on the back of this letter, are the policies governing the religious education program this year. Please read everything carefully, as there have been some significant changes to the form and to our policies.

Please note the time for classes, both Tuesday and Thursday. *Classes will begin at 4:15 PM and end at 5:45 PM in the afternoons, and run from 6:45 PM to 8:15 PM in the evenings.* The reason for this is a mandate from the Archdiocese that classes be an hour and a half in length. Please note that Mrs. Kelly will be present on the grounds beginning at 3:45PM on class days, and will receive students who need to be dropped off early, beginning at 3:45 PM. According to Archdiocesan policies, at no time is one adult allowed to be alone with one child; therefore, be sure there is at least one other adult or one other child in the building before dropping off your child

Again, our registration will be by mail, on a first-come-first-served basis, *with a new feature: a substantial savings for those who send in their registration and payment by the July 4th weekend...* Send in your forms early to secure the day you want. If you need additional forms, they will be in the back of the Church, in the rectory, or you may duplicate the enclosed form yourself.

To eliminate any delay in the registration process, please pay particular attention to the following:

1. Kindergarten is scheduled for Tuesday only - instructor's wish.
2. Baptism information must be complete and accurate for all students, regardless of grade level. \* ***You must fill out the registration form completely each year\****
3. Baptism and First Communion information must be complete and accurate for all students in grades 3 through 8. Again, fill it out each year!
4. All new registrations must produce proof of religious education last year (report card or letter from the school). This does not include kindergarten or grade 1 registration.
5. The proper tuition fee must accompany your registration, or you must call Fr. Grace to arrange a payment schedule that is workable for you. Parish # is 354-7307.
6. ***All students not baptized at St. Boniface must have on file a copy of their baptismal certificate. This is especially needed in sacramental preparation classes. Please submit Baptismal certificates only once per child!***
7. ***A letter from our pastor, Fr. Grace, is also enclosed with this material its contents are very important, regarding changes this year and future tuition. Please read carefully and respond accordingly.***

Please call if you have questions about anything. We wish everyone a holy and fun-filled summer.

Sincerely,

Deacon Tom Colton/Mrs. Kay Olive Kelly

Coordinator of Religious Education (outgoing/incoming)

## St. Boniface Religious Education Registration: 2008-2009

(Please Check One)

- New Student Religious Education Registration Form  
 Returning Student Religious Ed. Registration Form

### **Tuition: For Families Who Register No Later Than the July 4th Weekend**

1 Child.. .\$ 125; 2 Children.. .\$215; 3 or more Children.. .\$300

### **Tuition: For Families Who Register After the July Weekend**

1 Child.. .\$ 150; 2 Children.. .\$240; 3 or more Children.. .\$325

**Registration is by mail, 1st come 1st served. When a class is closed, the other day is assigned. Please contact Fr. Grace regarding questions about tuition.**

Student's Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_

Sex: Male  Female

Mail To: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone# \_\_\_\_\_

Student's Date of Birth: \_\_\_\_\_ Second cell phone# \_\_\_\_\_

Mother's Maiden Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_

Father's Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_

### **Emergency Contact:**

**Emergency Phone Number:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Doctor for Emergency:** \_\_\_\_\_ Phone/Beeper: \_\_\_\_\_

***Any special request for dismissal?*** \_\_\_\_\_

Are there any medical or learning problems we should know about? \_\_\_\_\_ (If your child needs extra help taking exams, reading, or has regular absences due to a medical condition, please indicate below.)

In case of illness or accident, I request that the representative of the parish catechetical program contact me or my emergency contact. If we are unable to be reached, I hereby authorize this representative to call the physician indicated and to follow the physician's instructions. If it is impossible to contact this physician, the representative of the parish catechetical program may make whatever arrangements seem necessary. I agree to assume the financial responsibility for any diagnosis, treatment and/or medication deemed necessary. To the best of my knowledge all information given is accurate and complete. I hereby consent to, and authorize the necessary procedures that have been stated above.

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To Qualify For Either Sacrament, Or For Promotion, Your Child Must Have Successfully Completed Last Year's Religious Education Program.**

• Will Your Child Be Receiving First Communion This Year?: (Y/N) \_\_\_\_\_

• Will Your Child Be Receiving Confirmation This Year?: (Y/N) \_\_\_\_\_

**Is your family registered in the parish of St. Boniface? (Y/N)** \_\_\_\_\_

**(If the answer is no, please call the rectory at 354-7307 to arrange registration, or fill out a parish registration form. All families MUST be registered and participate in the envelope offertory system. (This will effect tuition in the future!)**

**This Section Must Be Completed For Registration To Be Processed.**

Baptism Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Baptism Church: \_\_\_\_\_

Address of Church: \_\_\_\_\_

***If your child was not baptized at St. Boniface, please submit a copy of the baptismal certificate. Baptismal Certificate must be on file for sacramental classes (submit once only).***

First Communion Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

First Communion Church: \_\_\_\_\_

Address of Church: \_\_\_\_\_

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Below is my. first choice of class day. I understand that if my first choice is filled, my child will be placed on the alternate day.

Kindergarten	Tuesday Only	<input type="checkbox"/>	
Grade 1	Tues.	<input type="checkbox"/>	Thurs. <input type="checkbox"/>
Grade 2 (Penance, Eucharist)	Tues	<input type="checkbox"/>	Thurs. <input type="checkbox"/>
Grade 3	Tues.	<input type="checkbox"/>	Thurs <input type="checkbox"/>
Grade 4	Tues.	<input type="checkbox"/>	Thurs. <input type="checkbox"/>
Grade 5	Tues.	<input type="checkbox"/>	Thurs. <input type="checkbox"/>
Grade 6	Tues.	<input type="checkbox"/>	Thurs. <input type="checkbox"/>
Grade 7	Tues:	<input type="checkbox"/>	Thurs. <input type="checkbox"/>
Grade 8 (Confirmation)	Tues.	<input type="checkbox"/>	Thurs. <input type="checkbox"/>

**Name of Child's Public School District** \_\_\_\_\_

**Name of Child's Public School for '08-'09** \_\_\_\_\_

**SAINT BONIFACE RELIGIOUS EDUCATION PROGRAM:**  
**POLICIES FOR 2008-2009: PARENTS' EDITION**

**Registration**

1. Registration will be by mail, on a first-come-first-served basis. Please register as early as possible, especially if you need a certain day. Classes cannot be overcrowded.
2. The tuition schedule is attached. Please note early-bird savings schedule!
3. All families are expected to be registered parishioners of St. Boniface and use the weekly envelope system on a regular basis. Please see the important letter from Fr. Grace that accompanies this material.

**Attendance Policy**

1. Students are expected to attend all Religious Education classes unless they are ill.  
. If your child has a chronic medical condition that may necessitate frequent absences, please note it on the registration form, in the appropriate spaces.
3. Our calendar for next year, which you will receive when your registration is complete, has 30 weeks of classes built in for both Tuesday and Thursday classes. Each and every Religious Education student must attend a minimum of 24 classes, regardless of the excuse, in order to successfully complete the grade and be promoted. This change of policy is all-inclusive: snow days, sick days, family vacations, etc. There will also be 2 family classes of 2 1/2 hours each.
4. An absence note from a responsible adult is expected for each class that is not attended.
  
5. With permission from the teachers involved and the Religious Education Coordinator, students may make up a missed class by attending the alternate day's session. By so doing, an absence will be deleted from your record.
  
6. The Coordinator will contact parents after the student has missed 3 classes, unless those classes have been made up according to #5 above. Every effort will be made to help you avoid your child's having to repeat a grade due to attendance.

**Pickup of Children After Class**

**Please make sure that a responsible adult is present to pick up your child after class. If you are going to be late, please call 354-7039 to inform us. Children become upset when their ride is not there. Teachers and staff should not have to wait for long periods of time for a pickup ride to arrive. Mrs. Kelly will remain on the grounds until the last child is picked up.**

**Promotion/Graduation Policy**

1. All students must take/pass a final exam at the end of the year. Watch carefully for dates on the calendar.
2. All students must follow the attendance policy as outlined above and have at least 24 classes.
3. All students must have a grade of "3" or above on the final report card. A grade of "5" in any category is not acceptable, nor are multiple grades of "4". One "4" will be tolerated.

**Confirmation Fee**

All students receiving Confirmation will be charged a \$75 Confirmation fee to cover the retreat, robes, certificates, and other special materials.

**Inclement Weather**

We follow three school schedules in determining holidays and school closings: East Ramapo, North Rockland, and Ramapo Central. If all three are closed for inclement weather, we are closed, even if the weather improves later. Listen to WHUD 100.7FM, WRCR 1300AM, or call 354-7039 and listen to the message. Also, you can log on to [www.cancellations.com](http://www.cancellations.com) for St. Boniface closing information. If weather conditions allow school in the morning, but worsen, we will announce Religious Education closing on the above stations and put a message on our machine. Never assume we are open in the event of snow. Make sure the doors are open and someone is present before you drop off your child/children.

**Calendar**

Every parent receives a calendar of events with the letter confirming registration. Keep this calendar and refer to it, especially if your child is receiving a sacrament. Extra calendars are always available.

**Special Note: We ring the bell twice each class period. The first bell signals all students to be in the room, ready to learn. The second bell signals teachers to end their classes. The second bell does not give students the right to exit the room before the teacher has finished. Thank you.**

**ST. BONIFACE RELIGIOUS EDUCATION PROGRAM**

**5 Willow Tree Road**

**Wesley Hills, NY 10952**

**(845) 354-7039; Fax (845) 354-9046**

*Fr. Hugh R. Grace, Pastor*

May 27, 2008

Hi, Folks:

When I first came here, some of you expressed your concerns about our Religious Education Program. As you remember, I listened to all your concerns and I tried to respond to them all. So Deacon Tom and I made some changes.

Now, with Kay Kelly our new Coordinator of Religious Education, we promise a continued openness to you all.

I hope you know how much I love your children, and I want them and you to know how much Jesus loves all of you.

Your children need to see you regularly, praying the Mass with them.

I would ask you to please use the parish envelopes every week.

I need your prayers and your financial help weekly.

Please come anytime to see me and let's continue to pray for each other.

Have a safe summer and carry on! I love you all.

Sincerely,

Fr. Hugh R. Grace  
Pastor